

ACTION ON YOUR TAX FORMS ORDER

We received your order for tax forms/publications, but were unable to send you all the items requested. In cases where an item is temporarily out of stock, a separate notice has been included with your shipment. Any other items not included in your shipment are listed below along with the number of the appropriate explanation.

FORM/PUB #	SEE EXPLANATION #	FORM/PUB #	SEE EXPLANATION #

EXPLANATIONS

1. OBSOLETE ITEM(S):

- A.** Obsolete Item _____ Replacement Form/Pub _____ will be sent in a separate shipment.
 Obsolete Item _____ Replacement Form/Pub _____ will be sent in a separate shipment.
 Obsolete Item _____ Replacement Form/Pub _____ will be sent in a separate shipment.

B. No replacement available. If you need further assistance, call our Customer Service number, 1-800-829-1040.

2. The item you ordered is not available from this facility. Your request has been forwarded to:

Internal Revenue Service
 Freedom of Information Reading Room
 P.O. Box 795, Ben Franklin Station
 Washington, D.C. 20044

Phone: 202-622-5164
 Fax: 202-622-5165

3. The item you requested is a form used internally by the IRS. One informational copy:
 _____ is enclosed. _____ will be sent in a separate shipment.

4. The item you requested has been backordered and will be shipped when available. Please do not reorder.

5. The item you requested is not an IRS product, but belongs to one of the following organizations. Please contact their nearest office for more information.

- A.** U.S. Customs – write to: U.S. Customs Service, 6482 Corporate Blvd, Indianapolis, IN 46278
B. Alcohol, Tobacco and Firearms Phone 1-703-455-7801 (www.atf.treas.gov)
C. Social Security Administration Phone 1-800-772-1213 (www.ssa.gov)
D. Office of Personnel Management Phone 1-888-767-6738 (www.opm.gov)
E. Office of Immigration / Naturalization Phone 1-800-870-3676 (www.ins.gov)
F. U.S. Department of Labor See local listings under US Government (www.dol.gov)

G. Other _____

6. The item(s) you requested cannot be identified. Please provide more information such as form number or complete title. For further assistance, you may call our Customer Service number at 1-800-829-1040.

7. We are sending you a publication that may answer your question. If you still need additional information, please call our Customer Service number at 1-800-829-1040.

8. The supply of this form is limited, therefore we have furnished you with a smaller amount than requested. IRS forms/publications are not copyrighted and (with the exception of scannable forms) may be reproduced.

9. The item you requested is not available through this office. You may purchase it from:
- A. Superintendent of Documents, P.O. Box 371954, Pittsburgh, PA 15250-7954. (PH 202-512-1800).
 - B. National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, VA 22161 (PH 1-877-233-6767)
10. We do not furnish pre-addressed tax packages, envelopes, or labels for mailing tax returns other than with the annual tax package mailing. If applicable, we have ordered the appropriate blank forms for you.
11. We forwarded your request for state tax forms/publications to your state tax office for processing. If necessary, you may contact them by writing or calling the state listed below. To expedite future requests, please contact your state tax office directly.
- (State Address) _____
- _____
- _____ (Phone Number) _____
12. A. We forwarded your request for prior year tax forms to IRS Western Area Distribution Center, Rancho Cordova, CA 95742-0001. Prior year publications and packages are not available through the IRS Distribution Centers. You may obtain some prior year publications from the IRS website, www.irs.gov or you may check with the library nearest you; they may have an informational copy available.
- B. You requested a prior year form that was not available during that year. If you need further information, call our Customer Service number, 1-800-829-1040.
13. Package X may be ordered by completing the Form 3975 found in Publication 1045, "Tax Professional Program." Publication 1045 has been ordered for you and will be sent when available. Package X can also be ordered on the IRS website, www.irs.gov. Select Tax Info for Business, then Tax Professionals' Corner.
14. The item you requested is contained in _____, which is being shipped separately.
15. Your request for preprinted tax deposit coupons (Form 8109) or blank deposit coupons (Form 8109 B) has been forwarded to an IRS Service Center for processing. If you have any questions regarding your order, you must contact Customer Service at 1-800-829-1040
16. The IRS does not provide computerized or continuous feed tax forms. You may purchase them through a commercial printer.
17. This is a new item that has not yet been approved for printing. If you need further information, please call our Customer Service number, 1-800-829-1040.
18. We are returning the item(s) submitted to our office in error.
19. We are returning your remittance.
- A. IRS does not charge for the forms/publications you ordered.
 - B. The penalty statement printed on the packing slip you received represents a warning to anyone that may inappropriately use the United States Postal Service mail authorization. It is not a charge to you for the items you received.
20. We received a forms order blank with your name and address. Unfortunately, we are unable to determine what item(s) you requested. Please call our toll-free number, 1-800-829-3676 to reorder.
21. The _____ revision of this item will not be available until _____. Please reorder at that time.
22. This item is distributed through our Taxpayer Education Coordinator. Please call our Customer Service number (1-800-829-1040) for assistance in obtaining the item.
23. _____
- _____
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